



GIRIJANANDA CHOWDHURY INSTITUTE OF PHARMACEUTICAL SCIENCE

(A Unit of Shrimanta Shankar Academy)

Approved & recognized by AICTE & PCI (New Delhi), Affiliated to Assam Science and Technology University

72nd NIRF ranking and accredited by NBA (for B.Pharm Program)

N.H. 37, Hatkhowapara, Azara, Guwahati-781017

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Date: 04.03.2021

NOTICE

“9th general meeting of Internal Quality Assurance Cell (IQAC)”

Respected Member,

This is to bring to your kind notice that the 9th general meeting of the Internal Quality Assurance Cell (IQAC) will be held at the conference meeting room of GIPS on the **20th March 2021 at 11:00 a.m.** Your presence and active participation in the meeting will be highly solicited. The agendas for discussion in the meeting are as follows:

AGENDA

1. Discussion on the Proceedings of the 8th IQAC general meeting (held on 19.08.2019).
2. Brief introductory session and warm welcome to all the current re-constituted members of IQAC (2021).
3. Brief presentation of IQAC functions, annual timeline (for academic session July 2020-June 2021), terms and policies by IQAC Coordinator.
4. Approval of steering and core committee members for various technical criteria as per stated in Part-B of IQAC for final compilation of AQAR (Annual Quality Assurance Report).
5. Discussion on the status of the Admission for the academic year July 2020-June 2021 and submission of quality progress report to IQAC.
6. Discussion on the status of the placement Cell and submission of quality progress report to IQAC for the preceding academic year July 2019- June 2020.
7. Discussion on the status of R&D's performance of the institute and submission of progress report to IQAC for the preceding academic year July 2019-June 2020.
8. Discussion on the strategy of Teaching-learning centric taken by the institute during COVID-19 pandemic situation.
9. Discussion on the status of the Faculty Development program and submission of quality progress report to IQAC for the preceding academic year July 2019-June 2020.
10. Discussion on the status of re-accreditation of the institute related to National Board of Accreditation (NBA) and investigating on the deficiency criteria of the previous NBA inspection.
11. Creation of IQAC official email address and web link in the institutional website.
12. Any other matter / Peer advice from the members for shaping future benchmark on quality improvement and assessment.

Dr. Damiki Laloo
(Coordinator of IQAC-GIPS)

Copy to:

1. Shri. Ratul Das (Member, representative from Management)
2. Prof. Gouranga Das (Chairman, IQAC)
3. Mr. Amar Jyoti Pathak (Member, Dean of Administration)
4. Prof. P.K. Goswami (Member, Local Society representative)
5. Mr. Tanveer Shah (Member, Industry representative from Eris Lifescience, Guwahati)
6. Dr. Dipankar Saha (Member, NIRF & AICTE Coordinator)
7. Dr. Bhanu Pratap Sahu (Member, NBA and R&D Cell Coordinator)
8. Dr. Smriti Rekha Chhanda (Member, Cultural activities & Anti-ragging Coordinator)
9. Dr. Bhupen Kalita (Member, PCI- Coordinator)
10. Dr. Trishna Das (Member, NSS coordinator)
11. Dr. Jun Moni Kalita (Member, Admission Cell Coordinator)
12. Mr. Purbojit Chetia (Member, Examination Cell Coordinator)
13. Mr. Iswar Harazika (Member, IAEC -GIPS Coordinator)
14. Mr. Prabhat Barman (Member, Institutional Finance officer representative)
15. Dr. Tapas Chakraborty (Member, MIS coordinator)
16. Mr. Mazharul Islam Choudhury (Member, representative from Alumni)
17. Mr. Suman Kumar (Member, Student representative from Ph.D level)
18. Mr. Debabrata Nath (Member, Student representative from M.Pharm level)
19. Ms. Anusmritee Rava (Member, Student representative from B.Pharm level)



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Proceedings of the 8th IQAC general meeting held on 19th Aug, 2019

The following members were present in the meeting –

Sl.no	Name of the Members	Role in IQAC	Designation
1.	Prof. (Dr.) Gouranga Das	Chairman	Principal, GIPS
2.	Dr. Abdul Baquee Ahmed	Member, IQAC Coordinator	Associate Professor, GIPS
3.	Dr. Dipankar Saha	Member	Associate Professor, GIPS
4.	Mr. Jiban Debnath	Member	Assistant Professor, GIPS
5.	Mr. Purbajit Chetia	Member	Assistant Professor, GIPS
6.	Mrs. Smriti R.C. Das	Member	Assistant Professor, GIPS
7.	Dr. Dibyendu Shil	Member	Assistant Professor, GIPS
8.	Dr. Trishna Das	Member	Assistant Professor, GIPS
9.	Dr. Bhupen Kalita	Member	Assistant Professor, GIPS

The meeting was presided over by **Prof. (Dr.) Gouranga Das** (Chairman, IQAC). The following agenda of the 8th General meeting of IQAC were taken up for discussion and decisions along with recommendations were adopted as listed below-

SL	Resolution of the 8 th IQAC meeting	Action Taken
01.	Discussion on the Proceedings of 7 th IQAC general meeting. Resolution: Coordinator of IQAC has presented the proceedings of the 7 th IQAC general meeting. All the members of the house have accepted the proceedings of 7 th IQAC general meeting.	Status: Completed
02.	Reconstitution of the IQAC as per the requirements of NAAC. Resolution: Dr. Abdul Baquee Ahmed (Member Secretary, IQAC) has pointed out some important aspects of re-forming and reconstituting the members of IQAC. In this context, respected chairman of the IQAC has urged to re-constitute the members of the Cell as per the criteria and guidelines stated in NAAC.	Dr. Abdul Baquee Ahmed is looking into the matter. Status: Pending
03	Any other matter	NA

Dr. Damiki Laloo

Coordinator, IQAC